



Aitkin	CarltonCook	Itasca	Lake of the Woods
Becker	Cass	Crow Wing	Koochiching Pine
Beltrami	Clearwater	Hubbard	Lake St. Louis

**BYLAWS
of the
MINNESOTA ASSOCIATION OF COUNTY LAND COMMISSIONERS
AMENDED VERSION – 2013- DRAFT**

ARTICLE I. Membership, Voting and Dues

Section I. Membership

Membership shall consist of duly appointed county land commissioners, appointed by a County Board of Commissioners, as provided in Minnesota Statue 282. Membership for persons who are already elected or appointed county officials, who are also appointed as land commissioners, shall be allowed by a two-thirds (2/3) affirmative vote of all participating land commissioners.

Section II. Dues

Dues for each qualifying county may be assessed annually, due and payable before July 1.

Section III. Voting

- A. Each county land commissioner shall be entitled to one vote; said vote shall not be cast by proxy or delegate. A simple majority of eligible voters shall be required to pass motions and resolutions.

- B. Any member missing two consecutive meetings shall not be considered an eligible voter at the second meeting or thereafter for the purposes of determining majority vote or quorum until reinstated. Reinstatement shall be accomplished by attendance at a regular or special meeting.

ARTICLE II. Officers

- A. Officers shall consist of a chair, vice chair, recording secretary and treasurer, to be elected at the annual meeting and to take office immediately following the annual meeting. These officers are also members of the Board of Directors.

- B. Officers shall serve no more than two consecutive terms. Legislative Committee Chair and Audit Committee elected members are not officers.

- C. A serving term shall be defined as two years.

ARTICLE III. Meetings

- A. The annual meeting shall be held in June of each year on a date selected and announced by the Board of Directors.
- B. Monthly meetings may be established and called by the chair.
- C. Special or additional meetings may be called by the chair or set by the Board of Directors.
- D. Election of the four officers, plus Legislative Committee Chair and Audit Committee member will be conducted at the annual meeting.

ARTICLE IV. Board of Directors

- A. The Board of Directors shall consist of the four (4) officers of the Association plus the immediate past chair, and the legislative committee chair.
- B. The Board of Directors, consisting of a simple majority of the Board may review an issue, and take the action so indicated. Such action shall be an agenda item and shall be reviewed at the next association meeting.

ARTICLE V. Standing Committees

- A. A legislative committee chair shall be elected by the Association membership at the annual meeting. The legislative committee shall subsequently be appointed by the Board of Directors.
- B. If time does not allow for formal Association membership approval, the Board of Directors may review an issue and take action as decided by the Board. No action may occur without a simple majority approval of Board members. Such action shall be an agenda item and shall be reviewed at the next Association meeting.
- C. A nominating committee shall be appointed by the Board of Directors at the annual St. Paul meeting to provide a selection of candidates for Association officers to be presented at the annual meeting in June. The nominations shall include candidates for:

- Chair and Vice Chair
- Recording Secretary
- Treasurer
- Legislative Committee Chair
- One Audit Committee Member

- D. An audit committee shall consist of two members, one appointed by the Board of Directors at the annual St. Paul meeting, and the other elected by the membership at the annual meeting in June. Directors of the year of audit shall not serve on the audit committee. Their report is to be prepared prior to the fiscal year's end and presented to the membership at the next regular meeting.
- E. Legislative Chair and Audit Committee members should be elected by membership at annual meeting in June, but separate from election of four officers.

ARTICLE VI. Miscellaneous

- A. Amendments to the Bylaws may be made by a two-thirds (2/3) affirmative vote of all participating county land commissioners.
- B. The Association's fiscal and membership year shall be July 1 to June 30.
- C. Parliamentary proceedings shall be governed by Robert's Rule of Order, unless otherwise formally adopted in the Bylaws.